

# ESCRICK PARISH COUNCIL

## MINUTES OF ESCRICK PARISH COUNCIL MEETING HELD AT 7.30PM IN ESCRICK VILLAGE CLUB ON MONDAY 3RD JULY 2017

Chairman: Cllr R Rowson

Clerk/RFO: Mrs H Guest, 40 Linden Way, Thorpe Willoughby, YO8 9ND

[clerk@escrick.org](mailto:clerk@escrick.org)

### Part 1

#### 17121: Apologies/Attendance:

- a. Present: Cllrs Rowson, Forster, Coulson, Rees, Councell, Luscombe, M Casling, Moran, the Clerk and one member of the public.
- b. **Apologies:** Apologies were received from Cllrs Cunningham and Morley-Jones. It was resolved to accept reasons. Additionally County Cllr Musgrave sent apologies.
- c. All present were requested to sign the Attendance book.

**17122: Interests:** Chair reminded members to make any declarations of interest in any agenda items - None.

**17123: Welcome:** Chair welcomed councillors, clerk and visitors to the meeting.

#### 17124: Minutes

- a. It was resolved to accept Minutes of the Annual meeting of the Council held on 8th May 2017, then the Finance & Admin Committee meeting minutes from 5th June 2017.
- b. Chairman to signed both sets of minutes as a true record.

#### 17125: Comments from electors present :

Drains on the A19 near to the Business Park have been blocked causing water to pool in the area of the bus stop. This has been reported to Highways.

Items received by the Clerk since the last meeting:

1. Request that grass outside 29 Skipwith Road is cut. It is understood that the grass was cut along Skipwith Road as scheduled, but that there may have been an obstruction which meant that this area was missed. Clerk contacted contractors and this has now been resolved.
2. Information received that hedge on Carr Lane in need of cutting - Clerk has contacted contractors and this has now been rectified.

#### 17126: Reports, for information only, from:

- a) County Councillor - None.
- b) District Councillor - Cllr L Casling is looking into the possibility of resurrecting the Neighbourhood Watch.
- c) Police - None.
- d) Other - None.

#### 17127: Planning: The following were noted/resolved:

##### 1. Applications:

- a. 2017/0550/LBC: proposed installation of replacement windows, internal alterations to create 3 no. mezzanine floors and provide 2 no. fire screens to staircases, removal of existing chimney stub to former coach house roof, removal of dumb waiter and retention of internal

alterations including provision of secondary safety glazing to staircase, 3 no. mezzanine floors and dropped ceiling to corridor at Queen Margaret's School, Escrick. Planning Working Group recommendation of no objections - Clerk has passed on comments.

b. Proposed Plasmoor Application to create new access road onto Stillingfleet Road to extract clay as included in North Yorkshire Minerals & Waste Plan: Noted that this is a scoping exercise at this point, rather than an application. During discussions, it was noted that the online document is an Environmental Impact Assessment; the area covers approximately 65 hectares in total; the estimate of 100 vehicle movements per day was considered inaccurate by one Councillor, with 175+ being a more realistic estimate; the document makes no mention of the potential impact upon the A19; concerns were raised that the pollution from the tip site may escape into the water course; the comments made by the Yorkshire Wildlife Trust indicate that they were pleased that the habitats will be restored, but no time frame was given (potential that this may take years/decades to happen); a planning application will be submitted in due course for comments. Cllrs Coulson and M Casling to draft a response to be sent by the Clerk.

Cllr Luscombe declared an interest in this item and took no part in discussions.

c. 2017/0539/HPA: Two storey front extension and garage conversion at 28 Wenlock Drive. Clerk to send a response of no objections.

d. 2017/0613/FUL: Escrick Church Heritage Lottery Project - 1907:ESK/ Planning Application (PP-05990776): proposed additional exterior doors to the porch, the proposed level access, an improved external lighting scheme and the addition of some heritage signage. Cllr Luscombe to draft a response in support of the changes and Clerk to submit.

2. **Decisions:** None.

3. **Consultations/Other:**

a. None.

a. North Yorkshire Permit Scheme: To assist with the management of street and road work activities on the public highway in North Yorkshire, NYCC as the local highway authority, proposes to exercise its powers to require permits to be obtained for most road and street works. Feedback is welcomed before the deadline of 7th August 2017. Discussions highlighted that there is a process for closing roads for charitable events; road closure notices are currently advised covering a long period of time, when the work might actually only take a day or two. Cllr Rowson to draft a response to be sent by the Clerk.

**17128: RFO reported** on closing balances and recent payments.

a) **Account balances**

- |   |            |
|---|------------|
| 1. Current account balance as at 28th June 2017   | £6,526.13  |
| 2. Savings account balance as at 28th June 2017   | £14,105.17 |
| 3. Noted transfer of £7,000 from Savings account to Current account and bank charge of £15. |            |

b) **Payments made since last meeting under Clerk's delegated powers**

None.

c) **Payments to be made**

- |   |         |
|---|---------|
| 1. Autela Payroll Services (Q1)             | £38.40  |
| 2. H Guest (salary May/Jun)                 | £730.40 |
| 3. Shirley Haywood (village planters)       | £78.89  |
| 4. H Guest (expenses/allowances to June 17) | £301.58 |

d) **Receipts:**

1. None.

e) **Other:** Noted that Clerk has sent an invoice to NYCC for grass cutting of £315.77 (invoice requested by NYCC).

**17129: Neighbourhood Plan** - Cllr Rees reported that in discussions with Appleton Roebuck Parish Council, they found that the grants process was relatively straightforward: within a month, the grants had been approved and shortly thereafter, were paid into the bank. It was resolved that Cllrs Coulson and Rees to complete the form required by SDC to start the process formally, then to produce a list of potential actions needed to progress the Plan.

**17130: Lengthsman:** It was considered that the village is currently in a tidy state, with the spring clean up having contributed to this; an autumn clean up is planned for later in the year. A budget of £1000 was allocated for the possible employment of a Lengthsman, but some of this allocation could be used for work to be carried out where necessary. It was resolved that the next submission for the Parish Magazine should include a request for residents to ensure that street lamps are kept clear from overhanging trees and that pavements should be kept clear of obstructions such as overgrown hedges and waste bins, to prevent residents needing to step out onto the roads to pass. The possibility of employing a Lengthsman is to be revisited during budget discussions later in the year.

**17131: Street Lighting:** To resolve any action on the following:

1. Cllr Rowson reported that there was apparently not enough interest from tenants on the Escrick Business Park to fund the purchase of a street light at the bus stop outside (with the Parish Council adopting the light thereafter). It was resolved that Cllr Rowson to look into the possibility of mounting a light on an existing electricity post, obtain quotes for this work to be done and go back to the Business Park management to gauge whether this would be more acceptable.

2. Light on Main Street - The Horse Chestnut tree has now been removed. The Council resolved that this has not impacted the amount of light in this area and that a street light should be purchased: subject to advice received, the light to be positioned behind a holly tree, to lessen the impact upon local houses and to utilise a 5m light, rather than a 6m light, which will reduce the spread of light, but would keep the lamp away from the existing canopy. Cllr Rowson to deal.

**17132: Village Planters:** It was noted that there are volunteers who will be planting up the village signs. A budget of £100 per year for this purpose (see finance item 17128 c.3.) was resolved and Cllr Luscombe to provide some wooden sleepers to edge planted area.

**17133: Resignation of Cllr Lamont:** The resignation of Cllr Amy Lamont was noted and a Notice of Vacancy has now been received and published onto the website.

**17134: Installation of a poo bin** at the Skipwith Rd/Carr Lane junction: This is a popular dog walking route and the estate have volunteered to empty it if the PC installs it. It was resolved to progress the purchase and installation of a bin (funds to be utilised from the Lengthsman budget), at a cost of approximately £100.

**17135: Highways Issues:**

1. Speeding along Carr Lane - response received from North Yorkshire Police that their speed surveys show that no action needs to be taken at this time. Noted.

2. Cllrs Rowson, Luscombe and Coulson reported that in a meeting with a Highways representative, it was established that the proposed crossing point does not meet the required distances from the junction. It was established that the road widening project at Crockey Hill has obtained funding from DFT and that the same issues regarding vehicle numbers will exist in Escrick. Cllr Rowson reported that County Cllr Musgrave has arranged a meeting with Highways, with his comments awaited.

**17136: Correspondence received:** The following were noted:

- a. News items received by email forwarded to Councillors.
- b. YLCA White Rose Update - circulated to Cllrs.
- c. Information received that the next Eastern CEF Forum meeting is to be held at 6.30pm on Wednesday 19th July 2017, at Cawood Primary School Hall.
- d. Escrick Park Estate contacted the Council regarding a wedding event on 20th/21st May where high sound levels went on beyond the 2am deadline. Residents advised to contact the police should future events flout the agreements and exceed this deadline.
- e. YLCA - Joint annual meeting due to take place at York University Heslington Campus on 15th July 2017, commencing at 2pm.
- f. Various advertisement received.

**17137: Letters/Emails Sent or Action Taken Since Last Meeting:** Nothing additional.

**17138: Minor Items** (for information only) - None.

**17139: Comments from public present on agenda items** – None.

**17140: Items for the next agenda**

1. Following advice previously received from contractors regarding works needed on trees around the village, quotes will be needed for recommended works. Noted that some of the work suggested may not be necessary and pruning/crowning may be preferable. Cllr Coulson to assist with identification of trees with TPOs, but contractor should routinely submit applications for works on these.
2. To look into the possibility of yellow lines on Skipwith Road from the end of Dower Chase to the junction with the A19 - concerns expressed regarding the numbers of vehicles parking along this short stretch and the danger that this poses to other road users and pedestrians. Cllr Rowson to make inquiries ahead of the next meeting.

**17141: The dates of future meetings** were noted (all meetings are to be held on Monday evenings at 7.30pm at Escrick Club):

2017 - 4th September, 2nd October, 6th November and 4th December.

2018 - 8th January, 5th February, 5th March, 9th April and 14th May (APM & ACM).

**Closure of Part 1 meeting: 8.40pm.**

**Part 2**

**17142: Confidential business:** It was resolved to exclude Public and Press on the grounds that matters for discussion affect individual staff members/ procedures/ legal/ finance issues.

**17143: Legal items:** Bus shelter update from Cllr Morley-Jones. It was noted that information regarding the Lottery Heritage Grant made by the church can include this within the scope of the project.

**17144: Staffing matters:** This item deferred.

**17145: Street lamp outside 33 Skipwith Road:** The resident of 31 Skipwith Road is planning an extension. This requires the existing overhead electricity supply to the lamp post outside 33 Skipwith Road to be removed and replaced. Northern Powergrid have quoted £3331 for the new supply (Parish Council's cost) and £284 to remove the old supply (resident's cost). As an alternative, NYCC have quoted £1250 for a new lamp to be installed on the Wenlock Dr/Skipwith Road junction (opposite side of the road). Advice has now been received from YLCA regarding who is responsible for funding this. This item moved from public session to confidential session as a result. Cllr Rowson briefed the Council that Northern Powergroup had sent out an engineer who advised that new power lines are now ducted under the road, rather than overhead; there may be wayleaves or easements which the Parish Council would not be privy to and the residents would be best placed to establish this; the lines belong to Northern Powergrid, rather than the Parish Council and so it was agreed that this is not a Parish Council responsibility; the Parish Council can obtain a new post for the light in due course. It was resolved that Cllr Rowson contact the resident to progress the matter and to seek advice from NYCC regarding the cost of a new lamp post.

**Closure of Part 2 meeting: 8.54pm.**

**Signed** ..... **R Rowson**  
Chairman, Escrick Parish Council  
**Date :** 4th September 2017